

## Manager, Quality Assurance (QA)

**Category:** QA

**Type:** FT / Regular

**Description:** The Manager, QA is responsible for the Quality Assurance (QA) activities involving QA Document Control, Training, Executed Batch Records, Reviewing Incoming Materials Inspection, Investigations, and Corrective and Preventive Actions. The QA Manager interacts with clients for quality related issues. The Quality Manager is involved in regulatory inspections.

1. Scheduling, oversight and performance of Quality Assurance (QA) activities at Hyaluron (HCM) through the QA Investigation and Batch Record/Documentation Review system oversight of the QA Reviewers of the new and executed Batch Records; investigations, corrective and preventive actions,.
2. The QA Manager works in coordination with the Director of Quality and the QC managers.
3. Assist in responsibility for the HCM compilation of documentation, systems and controls to ensure inspection-ready quality systems (ISO, FDA, QP, EMEA) for domestic and international inspections and registrations.

### Requirements:

1. Must be skilled in the use of computers, software and spreadsheets.
2. Must have strong organizational skills and ability to prioritize, schedule and multi-task.
3. Must have a minimum of 3 years supervisory/management and/or project management experience in a pharmaceutical company.
4. Previous experience in the review of validation (process, IOPQ) protocols and reports is preferable.
6. Minimum of 5 years industry experience in a cGMP environment. Devices are a plus.
7. Knowledgeable in FDA cGMPs (21 CFR, 211, 820, and /or other 600); ISO 9001 and 13485 a plus.

**Location** Burlington, MA

**Minimum Experience (yrs):**

**Required Education:** Bachelor's degree in Pharmaceutical-related science.

### Benefits:

Medical and Dental Insurance

Life/AD&D Insurance

Paid Time off (PTO)

Employer Paid Short and Long Term Disability Insurance

Educational Assistance

401(K) Plan

Flexible Spending Accounts

Please send your resume to [slevesque@hyaluron.com](mailto:slevesque@hyaluron.com)

An Equal Opportunity Employer. The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.